

BB 5/4
FEB: Forms workshop
STAT
(Record making)

29 April 1964

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MEMORANDUM FOR:

Subject : FMB Comments on attached

Typical examples of where changes would be needed are attached.

Because we are a decentralized program and do not control reprints of forms, probably our best bet is to notify all Records Officers of these impending changes. Also I could include this in the Forms Workshop.

Most of these changes would very likely be needed on Finance forms.



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